

# Common Output Tracking Form

## Part B: Activity Reporting

**Welcome to Part B of the CFP Common Output Tracking Form (COTF). Part B should be completed once per type of project activity that was indicated in Part A: Section 1. Projects offering only one type of activity will complete Part B only once. Projects offering multiple types of activities will complete Part B multiple times (one time for each activity). Upon each completion of Part B, respondents will be given the opportunity to report on an additional activity.**

*Tip: Projects offering one type of activity, multiple times, will complete Part B once for each activity.*

Example 1: Your project conducted a community food assessment of 3 neighborhoods in your city. The community food assessments included neighbor surveys, grocery store mapping, statistics on poverty and hunger, interviews with select participants and focus groups around community needs. Each neighborhood survey and focus group had similar but distinct questions. Trainings were provided to neighborhood volunteers who helped to implement the surveys. You would only need to complete Part B once for CFA. Data for all three CFA would be collated and reported together, including the training aspect.

Example 2: Your project focused on outreach to youth. Included in your project is a farm to school element in which you work with 3 schools ordering food from a local grower's cooperative. You also have a summer youth program where 12 teens are employed at your project's CSA to grow food and take it to the farmers' market in a city neighborhood. The focus of the project is to teach the youth food literacy and job training skills. Since the focus of your project is youth development (and not on the farmers' cooperative or development of a CSA) you would complete part B twice. Once for the combined three farm to cafeteria projects and once for the youth agriculture project.

**Your input is very important.**

**The collective COTF results, in conjunction with the narrative summaries for each grant report will serve as an important resource for learning what makes for a successful community food project and for future advocacy. Thank you for your efforts.**

**Please click below to begin entering your data. You may save responses by clicking "save" at the bottom of each page. Clicking save will hold responses to all previous questions. Once it is saved, you may return to the same section and continue completing your data. (Opening and working on a different section of the COTF before saving will erase your previous answers.) In order for "save" to work properly, cookies must be enabled on your computer, and you will need to use the same computer each time.**

**It is also recommended that you print your responses before saving or submitting. This will ensure a written record of your work.**

## Overview

The first two questions duplicate those asked in Part A and are necessary for data analysis. Q3 asks you to indicate which project activity you will be reporting on. The computer program will then select the appropriate sections in Part B for each activity. For more information on which specific Part B sections are linked to each activity, consult your COTF Activity Mapping document.

*Tip: At the top of each section in Part B you will see the title, 'Reporting for the activity'. Then, in red letters, it will indicate which activity you are reporting on. For example a community garden will look like this: **Reporting for the activity: Community Garden**. This is to help guide grantees with more than one activity and remind them which activity they are currently reporting on.*

Please find your organization in the list below and include the contact information and date for form completion. If your organization's name is not included, please contact [jeanette@foodsecurity.org](mailto:jeanette@foodsecurity.org).

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

**Q1** Please find your organization in the list below and include the contact information and date for form completion. If your organization's name is not included in the list below, please contact [jeanette@foodsecurity.org](mailto:jeanette@foodsecurity.org) and fill in the space provided.

- Adventures in Learning-Lander, WY
- Alameda Point Collaborative-Alameda, CA
- Allen Neighborhood Center-Lansing, MI
- Appalachian Center for Economic Networks-Athens, OH
- Appalachian Sustainable Development-Abingdon, VA
- Calypso Farm and Ecology Center-Ester, AK
- Cambridge Health Alliance-Cambridge, MA
- Central Wisconsin Community Action Council, Inc.-Wisconsin Dells, WI
- City Harvest, Inc.-New York, NY
- Columbia Gorge Earth Center-Hood River, OR
- Community Alliance with Family Farmers-Davis, CA
- Community Food Security Coalition-Portland, OR
- Cultivating Community-Portland, ME
- Dakota Rural Action-Brookings, SD
- Developing Innovations in Navajo Education, Inc.-Winslow, AZ
- Dona Ana County Colonias Development Council-Las Cruces, NM
- Dunn County Economic Development Corp-Menomonie, WI
- East Bay Asian Youth Center-Oakland, CA
- Ecumenical Ministries of Oregon-Portland, OR
- Farm to Table, Inc.-Santa Fe, NM
- Garden-Raised Bounty (GRUB)-Olympia, WA
- Gateway Greening-St. Louis, MO
- GIRLS 2000-San Francisco, CA
- Groundwork Lawrence-Lawrence, MA
- Growing Power, Inc-Milwaukee, WI
- Hunger Action Network of New York State-Albany, NY
- Institute for Washington's Future-Seattle, WA
- Janus Youth Programs, Inc.-Portland, OR
- Kansas City for Urban Agriculture-Kansas City, KS
- Lowcountry Food Bank, Inc.-Mount Pleasant, SC
- Loyola University New Orleans-New Orleans, LA
- Lynchburg Grows-Lynchburg, VA
- Massachusetts Avenue Project, Inc.-Buffalo, NY

- Merced County Community Action Board-Merced, CA
- Mid North Food Pantry-Indianapolis, IN
- Middle Way House, Inc.-Bloomington, IN
- New Alternatives, Inc.-San Diego, CA
- New Orleans Food and Farm Network, Inc.-New Orleans, LA
- Nome Community Center Inc.-Nome, AK
- Oklahoma Sustainability Network-Oklahoma City, OK
- Olympic Community Action Programs-Port Townsend, WA
- Open Harvest Cooperative-Lincoln, NE
- Plumas Rural Services-Quincy, CA
- Rippling Waters Farm-Steep Falls, ME
- Rochester Roots, Inc.-Rochester, NY
- Rural Resources, Inc.-Greeneville, TN
- Second Harvest Food Bank Serving Santa Cruz & San Benito Cou-Watsonville, CA
- Seven Generations Ahead-Oak Park, IL
- Southern Progress Corporation-Birmingham, AL
- Southern Sustainable Agriculture Working Group-Elkins, AR
- Sunfield Education Association-Port Hadlock, WA
- Sustainable Living Systems-Victor, MT
- Tabor Community Services Inc-Lancaster, PA
- Taos County Economic Development Corporation-Taos, NM
- The Corporation for Economic Opportunity-Columbia, SC
- The Food Trust-Philadelphia, PA
- The Kansas Rural Center, Inc.-Whiting, KS
- The Lower Eastside Girls Club of NY, Inc.-New York City, NY
- United Methodists for Mission and Justice-Omaha, NE
- Union Mission, Inc.-Savannah, GA
- United Community Centers, Inc-Brooklyn, NY
- United Teen Equality Center-Lowell, MA
- Warren/Conner Development Coalition-Detroit, MI
- White Earth Land Recovery Project-Callaway, MN
- World Hunger Year, Inc.-New York, NY

Organization (if not listed above): \_\_\_\_\_

Project Name: \_\_\_\_\_

Date this form was completed: \_\_\_\_\_

Who completed this form: \_\_\_\_\_

\_\_\_\_\_

**Q3**      **Indicate the service or activity for which you will be reporting. Remember, Part B should be completed once per type of service or activity. Projects offering only one type of service or activity may complete Part B only once. Projects offering multiple types of services or activities may complete Part B multiple times. Upon completion of Part B each time, respondents will be given the opportunity to report on additional services or activities.**

- Community Food Assessment
- Community Garden
- Community or Incubator Kitchen/Value-Added Production/Processing
- Community Supported Agriculture (CSA) Program
- Emergency Food Collection and Distribution
- Entrepreneurial Food and Agricultural Activity
- Farm/Grower Cooperative
- Farm to Cafeteria Project
- Farmers' Market
- Food Access and Outreach
- Food-buying Cooperative
- Food Policy Council/Network
- Immigrant/Migrant Farm Project
- Job Skills Training
- Micro-enterprise/Entrepreneur Skill Training
- Planning Grants
- Promoting Local Food Purchases
- Restoration of Traditional Foods/Agriculture
- Training and Technical Assistance
- Youth/School Gardening or Agriculture Project

# Section 1: Training, Technical Assistance and Professional Development

## Reporting for the activity: {Q3}

In this section, indicate the number of people served via training, technical assistance or professional development and the number of hours these sessions provided during this reporting period. Each offering and each hour of instruction should be counted only once but in some cases, participants can be counted more than once.

*Tip: You offer three, two-hour trainings each week for 4 weeks for 10 youth. Total number of sessions (3 X 4) = 12; Total number of hours (12 X 2) = 24; Total number of youth participants (12 X 10 - regardless of if it was the same 10 youth each week) = 120.*

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

### Youth Trainings and Workshops

- Q4 Total number of sessions \_\_\_\_\_
- Q5 Total number of hours sessions provided \_\_\_\_\_  
(Do NOT multiply by number of participants)
- Q6 Total number of youth participants from all sessions (repeats okay) \_\_\_\_\_

### Adult Education and Training

- Q7 Total number of sessions \_\_\_\_\_
- Q8 Total number of hours sessions provided \_\_\_\_\_  
(Do NOT multiply by number of participants)
- Q9 Total number of adult participants from all sessions (repeats okay) \_\_\_\_\_

### Technical Assistance

- Q10 Total number of technical support hours (one-on-one time) provided to youth, adults or organizations \_\_\_\_\_
- Q11 Total number of youth and adults who received technical support \_\_\_\_\_
- Q12 Total number of unique organizations that received technical support \_\_\_\_\_

### Professional Development

- Q13 Total number of unique staff or volunteers who received professional development (other than through workshops, trainings or technical assistance) \_\_\_\_\_
- Q14 Total number of hours any staff or volunteers participated in professional development (other than through workshops, trainings or technical assistance) \_\_\_\_\_

## Section 2: Additional Project Participants

### Reporting for the activity: {Q3}

This section collects information on people who participated in the {Q3} aspect of your project. It is not meant to include those that were already counted in the educational offerings, trainings and technical support as indicated in Section 1.

The first two questions (Q15 & Q16) are asking about unique individuals involved in gardening or farming (only counting each farmer once). Questions 17 and 18, however, are asking in general about the total number of volunteers and customers or food recipients over the course of this reporting period (even if you need to count the same volunteer twice).

*Tip: You have a community garden project with space for 20 gardeners each year. Every Saturday, 10 people from a local church come to help at the community garden. Twice a year you have a garden training day where 15 people attend. Total number of gardeners = 20; Total number of volunteers (10 X 52 - regardless of if it was the same 10 volunteers each week) = 520; The 30 people attending the training should be reported in Section 1 and not included here.*

**For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).**

**Q15**      Number of unique **gardeners** \_\_\_\_\_

A gardener is a youth or adult growing food on a relative small scale at home, school, in a community garden setting, or at an institution (e.g. jail or youth facility). Gardeners may utilize their production for home consumption or offer it for sale or donation.)

**Q16**      Number of unique **farmers** \_\_\_\_\_

A farmer grows food on a large scale and relies on this activity as a major source of income.

**Q17**      Total number of **volunteers** (not unique individuals) \_\_\_\_\_

**Q18**      **Customer or food recipients** (not unique individuals)

Number of WIC recipients \_\_\_\_\_

Number of food stamp recipients \_\_\_\_\_

Number of elderly meal recipients \_\_\_\_\_

Number of farmers' market nutrition program participants \_\_\_\_\_

Number of school or summer youth meal recipients  
(meals served) \_\_\_\_\_

Number of other customers or food recipients \_\_\_\_\_

Specify "other" from above \_\_\_\_\_

**Q19**      Number of **other participants** \_\_\_\_\_

Specify "other" from above \_\_\_\_\_

## Section 3: Populations Served

### Reporting for the activity: {Q3}

This section collects information on the demographics of the individuals participating in this activity. Please check off all descriptions that apply. If you do not collect specific demographic information for your project, it is okay to make selections based on your observations, neighborhood demographics and other indirect data sources.

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

#### Q20 Age

- Infants (birth - 2)
- Children (3-12)
- Teens (13-18)
- College age (19-22)
- Adults (20-54)
- Seniors (55+)

#### Q21 Sex

- Male
- Female

#### Q22 Race/Ethnicity

- American Indian/Eskimo/Aleut
- Asian or Pacific Islander
- Black or African-American
- Hispanic or Latino
- White or Caucasian
- Bi-racial or Multi-racial
- Other

#### Q23 Special Populations

- Food stamp recipients
- Head Start
- Indian nations, reservations
- Low-income areas or neighborhoods
- Underserved or socially disadvantaged farmers
- WIC recipients
- Other

Specify "other" above \_\_\_\_\_

## Section 4: Affiliated Groups

### Reporting for the activity: {Q3}

This section collects information on the types of groups, organizations and institutions that have been affiliated with this activity during this reporting period. Affiliated groups can take many different forms and may have been for example, partners, service recipients, conference hosts, collaborators or have various other affiliations with the project.

*Tip: You have a farmers' market that is hosted in the parking lot for the city's housing department. The police department provides security and parking control for free. There are five local businesses that work together to do free advertising for the market. Additionally, the local community garden project, an urban farmers' cooperative, and a community kitchen in a local church send volunteers to manage the free lemonade stand. Number of Businesses = 5; Number of Community Based Organizations = 3; Local government agencies = 2.*

*Tip: These affiliated groups are counted in Part B: Section 4 as groups, even if the individuals who volunteer for them are also counted in Part B: Section 2 as Additional project participants.*

**For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).**

**Q24 Number of each group affiliated with the service/activity, {Q3}**

Businesses	_____
Colleges or universities	_____
Community-based organizations	_____
Elementary schools	_____
Faith-based groups (church, synagogue, mosque)	_____
Farmers and farmer groups	_____
Federal government agencies	_____
Food banks and food pantries	_____
High schools	_____
Hospitals	_____
Local government agencies	_____
Middle or junior high schools	_____
Nursing Homes or Assisted living facilities	_____
State government agencies	_____
Technical or other schools	_____
Other	_____
Specify "other" above	_____
Other	_____
Specify "other" above	_____
Other	_____
Specify "other" above	_____

## Section 5: Farmland and Gardens

### Reporting for the activity: {Q3}

This section collects information on the amount of land farmed or gardened, how that land was accessed, and, the infrastructure and tools utilized in its cultivation.

The total amount of land farmed or gardened will be calculated from the responses of Q26 to Q29 and should be unique. Question 30, however, amount of land preserved, can be a duplicate of any of the above numbers.

*Tip: Your youth farming project utilized 6 acres of land at two city sites and one rural site. One acre is at a local retirement village and is used by the project for free to sponsor community garden plots for the elderly. There are 25 garden plots on this site. (The youth help with these plots as part of their volunteer service.) Three additional acres are leased from local farmer and were recently put into a conservation easement with support from project staff. The remaining 2 acres were just purchased by the project. Total amount of land farmed or gardened = 6 acres; Q26 Amount of land donated = 0; Q27 Amount of land purchased or previously owned = 2 acres; Q28 Amount of land leased = 3 acres; Q29 Amount of land utilized free = 1 acre; Q30 Amount of land preserved = 3 acres; Q31 How many gardens or farms were operated = 3; Q32 How many garden plots = 25.*

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

<b>Q26</b>	<b>What amount of this land was <u>donated</u>?</b> May include land purchased for a minimal amount	<input type="checkbox"/> Acres	<input type="checkbox"/> Square Feet
<b>Q27</b>	<b>What amount of this land was <u>purchased</u>?</b>	<input type="checkbox"/> Acres	<input type="checkbox"/> Square Feet
<b>Q28</b>	<b>What amount of this land was <u>leased</u>?</b>	<input type="checkbox"/> Acres	<input type="checkbox"/> Square Feet
<b>Q29</b>	<b>What amount of this land was <u>utilized free of charge</u>?</b> Land owned by another individual or organization	<input type="checkbox"/> Acres	<input type="checkbox"/> Square Feet
<b>Q30</b>	<b>What amount of this land was <u>preserved</u>?</b> Land securely protected from future development or degradation by action of this activity; may include land owned or not owned by the project	<input type="checkbox"/> Acres	<input type="checkbox"/> Square Feet
<b>Q31</b>	<b>How many farms or gardens were operated on this land?</b> Number of distinct farm sites or garden locations managed by the project for this activity.		
<b>Q32</b>	<b>How many <u>garden plots</u> were available within these gardens?</b> How much <u>space</u> was provided for each garden plot?	<input type="checkbox"/> Acres	<input type="checkbox"/> Square Feet
<b>Q33</b>	<b>How many <u>greenhouses</u> were utilized by this activity?</b> May include hoophouses		
<b>Q34</b>	<b>How many <u>irrigation systems</u> were built, acquired or overhauled by this activity?</b>		
<b>Q35</b>	<b>How many <u>tools</u> were built or acquired by this activity?</b>		

## Section 6: Food

### Reporting for the activity: {Q3}

This section collects data on the amount of food generated, how it was generated, and, how it was handled. Each question asks for both the pounds of food generated and the monetary value of the food generated. Please provide estimates where exact figures are not possible. Question 36 asks for the total amount of food generated. This question is meant to be a total for two subsets, how that food was generated (Q37-Q41) and how that food was handled or used (Q42-Q48). Ideally, the totals for each of those subsets would equal the amount indicated in Q36.

Tip: Your garden basket program generated a total of 100 lbs of food over the course of the reporting period. The food was generated through the youth farm (Food produced = 20 lbs), the gleaning program (Food gleaned = 10 lbs), purchased from a local farmer (Food purchased = 30 lbs), donate a row program (Food collected = 40 lbs). Of that 100 lbs, some of it went into making jams (Food processed = 10 lbs), was given to the five free food basket members (Food donated = 15 lbs), was shared with ten local pantries (Food distributed = 25 lbs), was given through the food baskets (Food sold = 35 lbs), was used at a school tasting (Food delivered to schools = 10 lbs) and was composted (Food composted = 5 lbs).

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

#### Food Generated

**Q36 Food generated**

Total pounds of food generated

\_\_\_\_\_

Total value of food generated

\_\_\_\_\_

*For all food generated, please indicated the following:*

**Q37 Food produced**

Pounds

\_\_\_\_\_

Value

\_\_\_\_\_

**Q38 Food gleaned**

Pounds

\_\_\_\_\_

Value

\_\_\_\_\_

**Q39 Food purchased**

Pounds

\_\_\_\_\_

Value

\_\_\_\_\_

**Q40 Food collected (donated to project)**

Pounds

\_\_\_\_\_

Value

\_\_\_\_\_

**Q41 Food otherwise generated**

Pounds

\_\_\_\_\_

Value

\_\_\_\_\_

**Food Handled**

Of all food generated, indicate the pounds and value of food handled by the following methods:

<b>Q42</b>	<b>Food processed</b>	
	Pounds	_____
	Value	_____
<b>Q43</b>	<b>Food donated to others</b>	
	Pounds	_____
	Value	_____
<b>Q44</b>	<b>Food distributed</b>	
	Pounds	_____
	Value	_____
<b>Q45</b>	<b>Food sold</b>	
	Pounds	_____
	Value	_____
<b>Q46</b>	<b>Food delivered to schools</b>	
	Pounds	_____
	Value	_____
<b>Q47</b>	<b>Food lost to spoilage</b>	
	Pounds	_____
	Value	_____
<b>Q48</b>	<b>Food/food waste composted</b>	
	Pounds	_____
	Value	_____

## Section 7: Economic Impact

### Reporting for the activity: {Q3}

This section collects data on the economic impact this activity has had with participants and within the community served. Questions 51, 53 and 54 have subsets that ask you to break out details of your answer. These particular subsets can be duplicated.

*Tip: You have a regional farm to school program. In one city, you work directly with the school district who coordinates food distribution among its 30 schools. In another city, you worked directly with two schools, in a much more intensive relationship with the local farmer. Number of school districts buying food = 1; Number of schools buying food = 32.*

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

<b>Q49</b>	<b>Number of jobs created (FTE)</b>	_____
<b>Q50</b>	<b>Number of micro-enterprise opportunities/micro-businesses started</b>	_____
<b>Q51</b>	<b>Number of micro-enterprise opportunities/micro-businesses supported (other than those started)</b>	_____
	Percent of these micro-enterprises/micro-businesses for which sales increased	_____
	Percent of these micro-enterprises/micro-businesses that were profitable	_____
<b>Q52</b>	<b>Number of restaurants buying food</b>	_____
<b>Q53</b>	<b>Distributors and stores buying food</b>	
	Number of distributors buying produce	_____
	Number of individual stores buying produce	_____
<b>Q54</b>	<b>Individual school districts and schools buying food</b>	
	Number of schools districts buying produce	_____
	Number of schools/institutions buying produce	_____
<b>Q55</b>	<b>Number of kitchens built</b>	_____
<b>Q56</b>	<b>Number of kinds of value-added food products produced</b>	_____
<b>Q57</b>	<b>Financial assets to farmers</b>	
	Number of loans granted	_____
	Dollars loaned	_____
	Dollars worth of contributions in materials and equipment	_____
<b>Q58</b>	<b>Amount of money redeemed from WIC purchases</b>	_____
<b>Q59</b>	<b>Amount of money redeemed from Food Stamp Programs</b>	_____
<b>Q60</b>	<b>Number of business plans completed</b>	_____

## Section 8: Community Food Assessments

### Reporting for the activity: {Q3}

This section collects data on community food assessment (CFA) activities that took place during this reporting period. For projects involved in more than one community food assessment, data may be combined and reported in aggregate.

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

Q61 Total number of community food assessment action plans developed \_\_\_\_\_

Q62 Total number of community food assessments in process \_\_\_\_\_

Q63 Total number of community food assessments completed \_\_\_\_\_

Q64 Number of people working on assessment(s)  
Number paid \_\_\_\_\_  
Number volunteered \_\_\_\_\_

Q65 Total hours spent working on assessment(s) (paid and unpaid) \_\_\_\_\_

Q66 Indicate which tasks were completed as part of the scope of the assessment(s):

- Profile of community socio-economic and demographic characteristics
- Profile of community food resources
- Assessment of household food security
- Assessment of food resource availability
- Assessment of food availability and affordability
- Assessment of community food production
- Other

Describe other above \_\_\_\_\_

Q67 Number of residents living in regions covered by assessment(s) \_\_\_\_\_

Q68 Amount of land covered by assessment(s) \_\_\_\_\_  
 Square feet     Acres     Miles

## Section 9: Food Policy Councils

### Reporting for the activity: {Q3}

This section collects data on food policy council or network activities that took place during this reporting period. For projects involved in more than one food policy council or network, data may be combined and reported in aggregate.

*Tip: A food policy council/network can be a formal, city based group with policy decision making authority, a collection of individuals from community based organizations seeking to work together on food policy issues, or other similar type of networks.*

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

<b>Q69</b>	<b>Number of food policy councils/networks in the planning stage</b>	_____
<b>Q70</b>	<b>Number of food policy councils/networks formed</b>	_____
	Number of these sanctioned by government	_____
<b>Q71</b>	<b>Level of government sanction</b>	
	<input type="checkbox"/> None	
	<input type="checkbox"/> Local	
	<input type="checkbox"/> State	
	<input type="checkbox"/> Regional	
<b>Q72</b>	<b>Number of council/network meetings held</b>	_____
<b>Q73</b>	<b>Sum of all meeting hours</b>	_____
<b>Q74</b>	<b>Number of organizations represented on the council(s) or network(s)</b>	_____
<b>Q75</b>	<b>Number of individuals on the council(s) or network(s)</b>	_____
<b>Q76</b>	<b>Of the total number of individual council/network members identified in Q75, indicate how many members represented each of the following categories:</b>	
	Cooperative extension	_____
	Environmental and sustainable community groups	_____
	Farmers and farm groups	_____
	Food/agriculture agency organizations	_____
	Food banks and anti-hunger organizations	_____
	Food bank processors/retailers	_____
	Locally elected leaders	_____
	Parks and recreation	_____
	Public health and nutrition	_____
	Urban gardening organizations	_____
	Other	_____
	Specify "other" above	_____
<b>Q77</b>	<b>Number of residents living in region of network</b>	_____

## Section 10: Food Policies

### Reporting for the activity: {Q3}

This section collects data on food policy work completed during this reporting period. For projects involved in more than one food policy effort, data may be combined and reported in aggregate.

*Tip: Food policy work could be specific to the actions of a food policy council submitting formal city policy changes as well as more informal food policy associations. For example, a youth group who advocated for their school cafeteria to eliminate soda from their vending machines or a neighborhood association obtaining signatures from local grocers agreeing to identify where their produce comes from.*

For any values, if the number is unknown, you can make a reasonable estimate or leave it blank. If the category is not applicable, please leave blank. All responses should be for FY08 (10/1/07 to 9/30/08).

**Q78**      **Number of policies in the development phase**      \_\_\_\_\_  
**Q79**      **Number of policies introduced/pursued**      \_\_\_\_\_  
**Q80**      **Number of policies implemented**      \_\_\_\_\_

**Q81**      **Policy action(s) (please check all that apply):**

- Removing barriers
- Providing resources
- Guiding or restricting development

**Q82**      **Type of policy(ies) (please check all that apply):**

- Creating access for consumers
- Market and economic development
- Procurement policy
- Infrastructure development for local food system
- Nutritional guidelines
- City planning, zoning
- Policy requiring better coordination among health, nutrition, education, agriculture and other sectors
- Emergency food
- Access to land for food protection
- System-wide change including two or more elements above
- Other

Specify "other" above \_\_\_\_\_

**Q83**      **Intended impact(s) of policy(ies) (please check all that apply):**

- Behavior or business practice changes
- Institutional relationship changes
- Measurable health impacts of residents

**Q84**      **Level of policy jurisdiction(s) (please check all that apply):**

- Institutional
- County
- Regional
- City
- State
- Federal

**Q85**      **Current status of policy(ies) (please check all that apply)**

- Introduced
- Authorized
- Implemented
- Rejected
- Enacted
- Unknown

**Q86**      **Number of residents affected by policy(ies)**

\_\_\_\_\_

**Q87**      **Amount of land affected by policy(ies)**

Acres

square feet

**Q88**      **Do(es) the policy(ies) target underserved populations?**

- Yes
- No

**Thank you for your responses. Click the "Back" button to review your responses. Please remember to "Print responses" to generate a hardcopy. This record will come in handy for future data collection and in case of an error with your submission.**

**Once you have completed, reviewed and printed this form, click "Submit" to send Part B: Activity Reporting: results for your project. Once you submit Part B for this activity, you will be unable to make any changes to your responses.**

**After submitting Part B data on one activity, you will be given the opportunity to return to Part B: Activity Reporting and report on additional activities.**